

Regular Meeting
Martinsburg-Berkeley County Public Library Commission
5:00 p.m. – April 24, 2025
North Berkeley Public Library

Call to order: Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 5:04 p.m. in the North Berkeley Library.

Voting members: Lakyn Ausherman, President; Sarah Douglass, Vice Chair; Alisa Mills, Secretary

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Review of the March 27, 2025 Regular Meeting Minutes:

The March 27th Regular Meeting minutes were approved on a Douglass/Mills motion and by vocal vote.

Review of the March 27, 2025 Special Meeting Minutes:

The March 27th Regular Meeting minutes were approved on a Douglass/Mills motion and by vocal vote.

Financial Report:

The Financial Report ending March 31, 2025, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Douglass, seconded by Mills, all approved by unanimous vocal vote.

Director's Report:

The director's report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

All dangerous spray insulation has been removed from the Martinsburg library and testing for asbestos has been completed. The only asbestos containing items left are some old floor tiles and old pipe tape, so make sure Boland or other contractors need to be aware of that if future work needs to be done in those areas. Everything else has tests negative for asbestos. A walkthrough will occur next week with Boland, library staff, IT reps to look at wiring, and board members. Updated firewall and high-speed cabling for all libraries is being done.

Tiles in foyer where water leaked will be replaced. These tiles do not contain asbestos.

Some flooring on the main floor will need to be replaced or repaired in the near future.

New business: Congressional directed spending for grants is being written to pay for outside work-brick repointing, concrete work, column repair, steps, railings, window replacement and plaza. Grant asking for about \$500,000.

Fireproofing: deciding which option would be best is a dilemma because sprinklers are safer in the long run, but there will be further delays to the HVAC project. There may also be significant additional costs because an architectural firm will need to design and engineer a sprinkler system. An estimate for the whole project could be up to \$300,000.

A motion to pursue a sprinkler system as a fireproofing option at Martinsburg Public library assuming costs not to exceed \$300,000 was made by Douglass, seconded by Mills.

Sara Douglass' contact at P&G may be able to provide technical expertise.

Motion to adjourn was made by Mills/Douglass, approved by all. Meeting adjourned at 5:48 p.m.

Respectfully submitted,

Alisa Mills